



Regulations for Research Degree Programmes 2016/17

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Regulations Introduction

Research programmes may be proposed in any field of study approved by the University subject to the requirement that the proposal is capable of leading to scholarly research and to its presentation for assessment by appropriate examiners.

All proposed research programmes are considered for research degree registration on their academic merits and without reference to the interests of any associated funding body. The written submission may be accompanied by material in other than written form. It is the responsibility of the principal investigator, supervisor and all researchers to ensure that appropriate consideration is

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16. The examiners shall be informed of the outcome of the Panel's deliberations and of the decision of the University's Research Degrees Board.

17. The Appeal Panel shall make one of the following recommendations:

- (a) that the appeal be rejected by the University's Research Degrees Board;
- (b) that the University's Research Degrees Board under powers delegated by the Academic Board, shall invite the original examiners to reconsider their decision in accordance with approved Regulations and Procedures;
- (c) that the University's Research Degrees Board appoint new examiners to conduct the examination as if for the first time.

The Panel has no powers to recommend that the original recommendation of the examiners be set aside other than in respect of 1 to 3 above.

18. The University's Research Degrees Board or Chair of this Committee shall receive the recommendations of the Review Panel and take appropriate action.

19. The Academic Registry Research Student Support Team shall communicate the decision of the University's Research Degrees Board to the candidate setting out the reasons for the decision and informing the candidate that the Appeals Procedure of the University has been completed.

20. In normal circumstances, the University shall aim to complete the appeal process within 90 days from receipt of the full appeal.

21 Should the candidate wish to take the matter externally, to the Higher Education Independent Adjudicator (OIA), he/she must do so within 12 months of receiving notification that the internal procedures of the University have been completed. The website address is: www.oiahe.org.uk.

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B2: Appendix 2

Additional Regulations for the award of Master of Philosophy and Doctor of Philosophy

B2.1 Admission and Enrolment

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Normally the text of an MPhil submission in all disciplines (excluding supplementary material such as tables, diagrams, appendices, references, and the bibliography, shall not exceed 40,000 words.

Note that these word lengths should be regarded as guidelines only. Variation is permitted according to the particular submission and/or the discipline of the research. Concise writing and brevity is always recommended.

Where the candidate's own creative work forms the point of reference and principal mode of enquiry for the submission, or where the submission involves the preparation of a scholarly edition, the written thesis should normally be within the range:

PhD	30,000 - 60,000 words
MPhil	15,000 - 20,000 words.

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The artistic work may be one large-scale work, or a set or sequence of smaller-scale works. The exposition (which may be written or otherwise) may similarly consist of a single piece of work or a portfolio of shorter items.

Any written exposition for the ArtsM will not normally exceed 10,000 words, and the ArtsD will not normally exceed 20,000 words in total. These totals exclude supplementary material such as footnotes, appendices, bibliography and the like. It is recognised that word length and written style will depend on the nature and character of the artistic project(s) and may include modes of writing that extend beyond conventional academic forms (although citation/referencing conventions should be suitably adhered to) and all such presentational choices should be in line with the overall research aims.

The candidate shall be free to publish (or otherwise place in the public domain) material in advance of the submission and such publication can be referred to in the submission. Copies of published

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artistic work(s), the exposition and/or documentation) (normally be expected to be completed within 6-12 months);

- (d) the candidate be not awarded the degree and be not permitted to be re-examined; or
- (e) in the case of an ArtsD submission, the candidate be permitted to count the creative practice/exposition towards the degree of ArtsM; and in the case of an ArtsM submission, the candidate be permitted to count the creative practice/exposition towards the degree of MA (by research), subject to any required amendments to the satisfaction of the examiners.

In the case of non-agreement between the examiners, the general regulations (see A1.4) will be followed.

A further examination in addition to the oral examination may be requested by the examiners. In such cases the approval of the University's Research Degrees Board shall be sought without delay. Where

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B5 Appendix 5 Additional Regulations for the award of Research Degrees by Public Works

B5.1 Admission and Enrolment

The University's Research Degrees by Public Works (MProf, DProf, MPhil and PhD) consist of the presentation of a submission and the defence of the submission at an oral examination. The submission is made up of the candidate's public works undertaken prior to enrolment for the degree, and a context statement undertaken at the University or the partner institution under supervision. Public works may consist of a suitable combination of significant professional contributions and/or publications. A candidate must satisfy the examiners both in respect of the submission and orally in order to be awarded the degree.

A candidate whose list of publications or other public domain works includes works of joint authorship shall submit a signed statement to clarify his/her own contribution to these works. In the case of works of creative practice, the collaborators shall sign such a statement.

B5.2 Registration

A senior member of the research team will ensure the applicant has sufficient public works to proceed to a full application in which they provide access to the public works and evidence of impact.

Prior to enrolment for the MProf/DProf and no later than 6 months after enrolment for the MPhil/PhD, the School*, either through a registration panel or alternative process of independent and internal review, shall ensure the quality of the proposed submission for the degree, with particular regard to the content, rationale, and length of the context statement, and its relation to the Public Works.

The School* shall also consider whether the candidate should be assessed for the degree of MProf, DProf, MPhil or PhD by Public Works.

B5.3 Registration Period

Registration is from the date of enrolment for the MProf/DProf, or the date on which the Research Degrees Board approves the registration for the MPhil/PhD, and the candidate must be registered for at least 12 months, prior to submission of the work for examination.

B5.4 Supervision and Progress Monitoring

The School* shall appoint a Director of Studies, Advisor, or Programme Leader to prepare the candidate for registration and submission. This shall consist of assisting the candidate in selecting the publications or other public domain works for the degree, in formulating the scheme and rationale of the context statement, and in advising on any further reading.

The Director of Studies shall also advise the candidate on whether he/she should submit for examination for the degree of DProf by Public Works, PhD by Public Works or MPhil by Public Works.

Where a candidate's public works are part of a collaborative activity there shall be a clear indication of each candidate's individual role and contribution.

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B5.5 Examination

There shall be two external examiners, nominated by the School* and appointed by the University's Research Degrees Board. These shall not currently hold any appointment of the University, the partner institution or of an associated institution, nor have been a co-author of any of the works on which the candidate's appl of anch4.5 (o)1.3 (n08o)1.3 (n38o)1.3 (n38a)eb45.1 (a)1fyn ny

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B6 Appendix 6: Additional Regulations for the award of Doctor of Education

B6.1 Admission and Enrolment

The Doctor of Education is a part-time, modular, post graduate research based programme consisting of four stages:

- Stage One: Planning, Research and Authoring Skills (3 modules of 30 credits each)
- Stage Two: Research Project (s) (1, 2 or 3 research projects totalling 180 credits)
- Stage Three : Thesis: Coherence and Examination (1 module of 90 credits)

Details of the modules of study can be found in the programme handbook.

The entry qualification for the EdD programme is an MA Education or its equivalent.

B6.2 Registration

No candidate for the award of either the EdD or the MPhil shall progress to Stage 3 until he/she has:

- (a) successfully completed Stage 1 of the programme, and
- (b) has satisfied the Programme Approval Panel of his/her competence to progress to Stage 2.

The competence of a candidate to progress to Stage 3 shall be assessed by means of a presentation and oral questioning by the Programme Approval Panel.

B6.3 Registration Period

The whole programme (Stages 1-3) shall normally be completed within a maximum of 7 years. Times in excess of this shall be referred to the University's Research Degrees Board. The minimum time for completion is normally three years part time.

B6.4 Supervision and Progress Monitoring

In Stage 2 of the programme, a candidate shall be supported by two supervisors. The principal supervisor shall be a research-active staff member of University staff from a cognate subject area and shall be responsible for ensuring that administrative procedures in respect of the programme are followed.

The Programme Approval Panel is responsible for providing candidates with an appropriate supervisory team.

B6.5 Examination

The Programme Approval Panel shall consider whether or not the candidate's research project(s) satisfies the requirements for an EdD award (or an MPhil award as appropriate).

The presentation to an academic audience is a development of and equivalent to the Oral examination in a PhD programme. The developments are that there may be an additional audience of interested parties who may be observers, and that the Oral examination and discussion will be preceded by a presentation of the EdD research.

B6.6 Submission

The modular Doctor of Education programme is based upon the construction of research assignments of various kinds for each module. All research assignments should contain a contextual statement, methodological outline and critique. Following the completion of this phase, the student will defend a final written thesis or project through an oral viva voce examination.

